

Dear Tenants:

As Connecticut businesses reopen, we wanted to let you know what is being done around the building to help minimize the risk of the spread of the Covid-19 virus.

- Cleaning protocols consistent with CDC guidelines have been implemented, including emphasis on touchpoints (such as hallway facing doorknobs, elevator buttons and control panels, and handrails in stairwells) and using approved disinfectant solutions.
- Purell hand sanitizer dispensers have been installed in the front and rear lobbies by the elevators on all three floors.
- Touchless flushometers have replaced manual flushometers on all of the toilets and urinals in the building. Automated towel dispensers are installed in all restrooms.
- As part of the recent efficient lighting project, most offices lights are now activated by sensors, eliminating light switch touchpoints.
- Signage will be posted at entrances to the building stating a mask wearing policy, discouraging people who might have Covid-19 from enter the building, and encouraging social distancing. Signage will also be posted at the elevators to provide guidance for use designed to maintain proper social distance.
- Interior lobby benches will be removed indefinitely to avoid congestion in the lobbies and to facilitate proper social distancing.

We continue to monitor information published by the CDC, Governor's office, and CT DECD, among others, for further requirements and suggests concerning how best to minimize the risk of the spread of the Covid-19 virus as Connecticut continues to reopen. If we change or implement new procedures, we will keep you apprised.

Please be mindful that as you either continue your business or begin to reopen your office, you should consider the information and guidelines of the CDC, Governor's office, and CT DECD.

If you have questions or suggestions, please email them to kimd@telebeam.com.